

City of Cockrell Hill

Municipal Court



Checklist for Disposition of Your Case:

1. Contact the Court for the status of your case and current options.
2. Complete the Plea Form – SELECT ONLY ONE
 - a. To request payment plan, you must also complete the Financial Forms.
 - b. To request a court date, you must select NOT GUILTY.
3. Provide a copy of your government-issued identification or birth certificate
4. *Written notice for deferred or defensive driving, as well as appropriate payment, is required at the time of your request – YOU MUST CONTACT THE COURT FIRST.*
5. Return all documents
 - a. via email to court@cockrell-hill.tx.us OR
 - b. fax at (214) 339-1048 OR
 - c. mail to 4125 W. Clarendon Drive, Cockrell Hill, TX 75211 ATTN: Municipal Court
 - d. OR you may personally deliver it to our local drop box located at this same address inside the Police Station
6. Contact the court to confirm that your documents have been received and wait for further instructions. Note that some cases will require additional information (i.e. pictures of compliance, immediate payment, etc.)